



1027 S. 5th Street Milwaukee, WI 53204 Ph: 414.634.1620 www.vdlf.org

Lead Youth Organizer (full-time)

Scope of Work:

The Lead Youth Organizer coordinates all activity of Voces de la Frontera's youth arm, Youth Empowered in the Struggle (YES). The goal of the position is to create a broad base of youth, mostly high school age, to work on youth-led campaigns for social justice. The Lead Youth Organizer travels between Milwaukee and Racine and builds community relationships, offers trainings, and helps build student and teacher leadership in key schools, as well as empowering other YES staff to do the same.

Job Responsibilities:

- Supervise all YES program staff (organizers and interns)
- Develop and advise campaigns in areas of immigrant rights, civic engagement, and educational justice
- Attend Voces staff meetings and coordinate youth program work with the work of the organization, including intergenerational activities
- Coordinate and execute Racine and Milwaukee leadership meetings
- Plan core leader trainings
- Communicate with and provide training for Racine and Milwaukee teacher advisors, including running a monthly meeting in Milwaukee
- Plan trips and support for big actions
- Provide college chapters with invitations to leadership development trainings and offer roles/involvement in campaigns
- Manage youth membership progress along with youth staff and leaders to meet yearly membership goals
- Attend high school chapter meetings biweekly for assigned chapters to build membership, involve current and new teacher advisors, increase parent involvement, and build leadership of student leaders
- Work with the Executive Director and Development Director on fundraising and reporting that is pertinent to program funds
- Manage United We Dream (UWD), Milwaukee Teacher's Education Association (MTEA), National Education Association (NEA), elected official, School Board, and other coalition and funding relationships

Qualifications:

- 2-3 years experience in community organizing, youth leadership development, and/or program development
- Experience with leadership development, organizing strategies and civic engagement campaigns

- Demonstrated capacity in working with diverse youth populations, school-based organizing a plus
- Demonstrated capacity in working with diverse stakeholders including program advisors, school staff and funders
- Bilingual Spanish/English required
- Experience with digital organizing a plus
- Experience with immigrant rights organizing preferred
- Must be willing to travel with frequency
- Must have reliable vehicle, car insurance and valid driver's license
- Must be willing to work a flexible schedule which accommodates youth schedules' including evenings and weekends
- Excellent written, interpersonal and communication skills
- Proficiency in Microsoft Office, Google Suite and other basic computer programs

Benefits:

- Generous health insurance plan: Health, vision, dental and life insurance. Health insurance coverage applies to employee and dependents
- Company phone OR reimbursement to personal phone if willing to utilize it for work purposes, in accordance with the Voces de la Frontera employee policy handbook
- Paid-time off includes: 80 hours vacation, 16 hours personal time, 40 hours sick leave, 3 days bereavement and paid holidays all in accordance with the Voces de la Frontera employee policy handbook
- 2019 wellness stipend package based on start date

Salary: \$45,000/annually with benefits

Reports to: Executive Director

To apply:

Submit a cover letter and resume to Natalia Espina, Operations Director - operations@vdlf.org. No phone inquiries please. Deadline to apply is June 28th, 2019.

Voces de la Frontera is an affirmative action employer. Voces believes that all people are entitled to equal employment opportunity and does not discriminate in any matters on the basis of race, color, ethnicity, gender identity and presentation, religion or spirituality, age, national origin, ancestry, citizenship, physical or mental ability, sexual orientation, physical characteristics, marital status, pregnancy or parental status.